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LIBRARY
BINDERS

This volume contains minutes from March 24, 1915 through April 3, 1922. At the time they were bound, no minutes were found for the period May, 1914 to February, 1915 or for the following months:

1915 - September

1916 - June, September

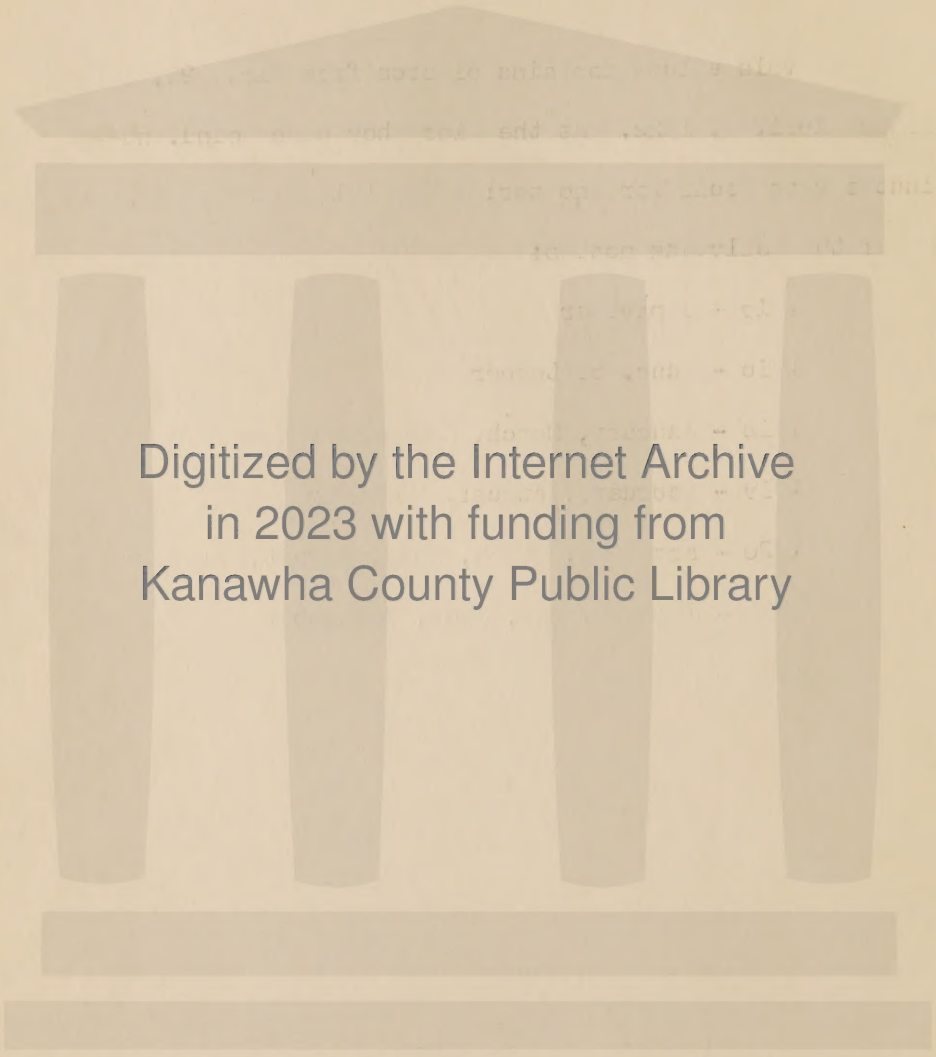
1918 - January, March, September, November

1919 - February, August, November

1920 - February, March, July, August, October

1921 - January, May, June, September

1922 - February



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The monthly meeting of the Board of Directors was held in the Library rooms on Wednesday, March 24th, 1915.

The president being absent, on motion of Mr. Connell, Mr. Mathews was made Chairman of the meeting. Minutes of the previous meeting were read and approved.

Mrs. von Schlectendal read the regular monthly report of the work done in the library, and on motion of Mr. Connell, the report was accepted as read, and a request made that it be published.

On motion of Miss Stanton, seconded by Mr. Connell, the janitor's salary was increased to $12.00 per month on condition that the work be done in a satisfactory manner.

Mrs. Loughery moved that the regular monthly meeting of the Board be held on the first Monday of each month at four o'clock in the afternoon. The motion was seconded by Miss Stanton, and carried.

By order of the Chairman, the hours from six o'clock to seven thirty were to be continued for at least

one more month

The Librarians question "Shall Mike Mozes be given books" was met with a unanimous vote to give the boy a trial.

Present:-

Mr. Connell	Mrs. Lowenstein
Miss Stanton	Mr. Mathews
Mr. Alderson	Mrs. Carruthers

The regular monthly meeting of the Board of Directors of the Charleston Public Library was held April 5th, 1915, the President in the Chair.

Mrs. von Schlechtendal read the report of the work done in both the Charleston Public Library and also a report from the Lincoln Branch Library.

It was agreed by those present that the hours from six to seven thirty be continued through the month of April.

On motion of Mr. Connell, seconded by Miss Stanton, Mrs. von Schlechtendal's salary was increased from fifty dollars to sixty dollars per month, beginning March 1st, 1915.

Present:- Mr. Laidley Miss Stanton
Mrs. Lounsbery Mr. Mathews
Mrs. Carruthers Mr. Connell

A. L. Carruthers
Secy.

The regular meeting of the Board of Directors of the Charleston Public Library, was held on the 10th of May, 1915, the president in the Chair.

In the absence of the Secretary Mrs. von Schlichtendal was appointed to record the proceedings of the meeting.

On motion of Mr. Scott, Mr. Connell was authorized to have the windows and doors of the library fitted with screens.

Mrs. von Schlichtendal read the regular monthly report of the library, and also that of Mrs. Reynolds for the branch library at Lincoln school.

It was agreed that the library should be closed every evening from six to seven.

Geo. S. Sandlin
Pres.

A. T. Darrow,
Secy.

A meeting of the Board of Directors of the Charleston Public Library was held June 7th, 1915.

The president being absent, on motion of Mr. Connell, seconded by Mrs. Carruthers, Mr. Scott was elected Chairman.

The following bills were allowed:-

R. P. Winckler Book binding	$22.05
" " " Rebinding Handbook of N.Sa	65
S. S. Moore for Filing Cabinet	19.94

Mrs. Schlichtendal read the regular monthly report, also that of Mrs. Reynolds for the Lincoln Branch Library. Both were accepted and ordered published.

Mrs. Schlichtendal requested that one assistant be secured during the two weeks absence of the regular assistants. ^^^

Present:-

Mr. Scott Mrs. Lowndes
Mrs Rummell, Mr. Connell
Mrs. Carruthers.
Addison M. Scott

The regular monthly meeting of the Board of Directors of the Charleston Public Library was held on Tuesday, July 6th 1915, the president in the Chair.

Mrs. Von Schleichtydal read the monthly report of the work done in the Library.

The new library law passed during the session of the 1914-1915 State Legislature, having been referred to Mr. Jackson, the following report was made by him:-

If this library was organized under the present law, it might come under that law: but, having been organized before this law was enacted, this organization is not affected by this law, and may be continued on its present basis.

The following bills were allowed:-

	Mfg.
Morgan Lumber Co.	$14.00
Houghton, Mifflin Co.	28.05

On motion of Mr. Mathews the meeting adjourned.

Present = Mr. Laidley, Mrs. Rummell, Mrs. Nordman, Mr. Jackson, Mrs. Longstreet, Mr. Mathews, Mr. Cornell, Mr. Scott, Mrs. Carruthers.

A. Fleischer

Geo. S. Laidley Pres

The regular monthly meeting of the Board of Directors of the Charleston Public Library, was held in the Library room, Aug. 2nd, 1916.

The President being absent, on motion of Mr. Mathews, seconded by Mrs. Carothers, Mr. Connell was made Chairman of the meeting. Minutes of the last meeting were read and approved.

Minutes of the meeting of June 7th 1916, corrected, and, on motion of Mr. Mathews, adopted as read.

Mrs. Rummell offered an amendment to the motion made by her at the meeting of June 7th, 1916, as follows:-

That Mrs. von Schlechtendal be given a vacation of three weeks with salary, instead of two, as provided by the first motion. Carried.

Miss Stanton moved that Mr. H. C. Dann, Treasurer of the Board of Education, be asked to give the Library Board, a financial statement every quarter. Carried.

Miss Stanton moved that Miss Connell be placed on regular

Charge of the Library during the absence of Mrs. von Schlechtendal, and that during that time, Miss Connell be allowed $1.75 per day. The motion carried

A bill of $14.75 due Miss Frances Hayes for assistance during the absence of the two regular assistants, was presented by the Librarian, and on motion of Mr. Mathews, the bill was allowed.

The following bills were allowed:-

Library of Congress cards	$ 32.43
H. C. Baker Co (Chairs)	7.20
Office Table	13.50

Mrs. von Schlechtendal's monthly report was read, and on motion of Mr. Mathews, was received, and ordered filed and published.

Minutes of Board meeting on September, 1910.

The regular monthly meeting of the Board of Directors of the Charleston Public Library, was held Friday, Oct. 8th, 1910, instead of the first Monday of the month, the regular time of meeting.

The President called the meeting to order. Minutes of the last meeting were read and approved.

No meeting having been held in September, the librarian's report included the work of the library for both August and September. The report was approved, ordered filed and published.

Mrs. von Schlichtendal read a letter from Miss Page, Sec'y of the Library Association of West Virginia, inviting the librarian of the Charleston Public Library to attend the yearly meeting of the Association to be held in Fairmont. The letter was referred to Mr. Laidley.

Present: Mr. Laidley, Mrs. Lonsbery, Mr. Scott, Mrs. Rummell, Mr. Mathews, Mrs. Carruthers.

Jos. Laidley

A. F. Carruthers, Sec.

A meeting of the Board of Directors of the Charleston Public Library, was held on the first day of November, 1915; the President in the Chair.

The following bills were allowed:-

S. S. Moore & Co.	$121.91
Mrs. Lounsbery	10.00
Library of Congress Cards	15.77
Floyd Coleman	8.90
Charleston Lumber Co.	8.50
Total	165.08.

Present:-

Mr. Laidley - Mrs. Lounsbery
Mrs. Woodman, " Rummell
Miss Stanton Mr. Mathews
Mrs. Carruthers Mr. Connell

Geo S. Laidley
Chair

A. T. Carruthers.
Secy.

A meeting of the Board of Directors of the Charleston Public Library, was held Dec. 6th 1915, the President in the Chair.

On motion of Mr. Connell the following bills were allowed:—

	$
R. P. Pinckeler	.85
S. Spencer Moore & Co.	14.94
	1.00
	3.00
	.45
	.45
	.28
	6.62
	6.08
	1.80
	1.35
	.80
	3.42
	.54
	1.35
	5.00

Present:—
Mr. Lindsley
Mrs. Connell
Mr. Connell
Mr. Mauldin
Mrs. Courtenay

Mrs. von Hehlichtendal read the regular monthly report.

Mr. A. McScott was added to the Book Committee.

Geo. S. Austin

A. T. Courtenay Sec.

The regular monthly meeting of the Board of Directors of the Charleston Public Library, was held on the 3rd of January, 1916, the President in the chair.

The Secretary being absent, Mrs. von Schlechtendal was made secretary pro tem.

The report of the work done by the library during the month of December, 1915, was read, accepted & ordered filed.

There being no new business to come before the Board, a general discussion of plans to secure a lot for a library building, followed the reading of the monthly report.

Present:

Mr. Laidley — Mr. Jackson
Mrs. Woodham — " Connell
" Lounsbery — " Mathews

Geo. Laidley
Pres.

The regular monthly meeting of the Board of Directors of the Charleston Public Library, was held Monday, Feb. 7th, 1916, at 4 P. M., the president in the Chair.

Miss Virginia Connell was made Assistant Librarian at a salary of forty dollars ($40) per month.

Miss Eulalie Shober having given up her place as one of the two assistant librarians, Miss Janet Laidley was employed for two hours every night during the week, except Saturday night, at 25¢ per hour, and two hours additional on Saturday.

Mrs. Iron Rohrechtendal was authorized to have an apprentice who would give a specified amount of time to the library in return for the practical experience in library work that she would have in return for her time.

The regular monthly report of the Librarian was read, accepted and ordered published.

The following bills were allowed:—

	$
S. Spencer Moore & Co.	13.10
	14.86
	38
	27

S. Spencer Moore & Co. Continued	$ 3.92
" " " " "	9.54
" " " " "	15.03
" " " " "	1.17
" " " " "	5.50
" " " " "	7.35
" " " " "	14.98
" " " " "	5.63
" " " " "	6.89
" " " " "	3.60
" " " " "	.45
" " " " "	1.35
" " " " "	1.13
" " " " "	3.38
" " " " "	1.40
Library of Congress Cards	22.54
R. P. Kinckler	101.70
Democrat Printing Co.	6.80
P. A. Donovan	4.00
" "	3.50

Geo. Landon Asst

A. T. Carothers, Esq.

The regular monthly meeting of the Board of Directors of the Charleston Public Library was held March 6th, 1916, the President in the Chair. Minutes of the previous meeting were read, corrected, and approved as read.

The President authorized Mr. Connell to buy a water-cooler and sanitary cups for the library.

The monthly report of the Librarian was read, accepted, commended, and ordered published.

The President withdrew from the meeting leaving Mr. A. M. Scott acting-Chairman

The following bills were allowed

S. Spencer Moore & Co. $1.22 - $1.22 - .77 —
Total $3.21

P. A. Donovan .30

The following members of the Library Board were appointed to address the Board of Education: Mr. Mathews.
Mrs. Rummell
Mr. Jackson

Adjourned, subject to call of Mr. Laidley

Minutes of the Board of Education on March 14-1916: The Library Board was further represented by the President who appointed three members to address the Board of Education

Mrs. von Schlechtendal was authorized to buy two dozen Pamphlet Binders.

Present:—

Mr. Laidlay
Mrs. Longsbury
Mrs. Rummell
Miss Hamilton
Mr. Connell
" Scott
" Matthews
Mrs. Carruthers.

Jas Laidlay
Chair

A. T. Carruthers
Secy.

A meeting of the Board of Directors of the Charleston Public Library was held in the Library rooms on Kanawha St., April 8th 1916, the president in the Chair.

At this meeting, Mr. Laidley renewed the invitation to this Board to meet the Board of Education on Tuesday evening the 11th of April, 1916, to place before the Board of Education through through the Library Board's chosen Speakers, Mrs. Rummell, Mr. Jackson and Mr. Mathews, the necessity for prompt and decisive action towards securing a site for a library building

Bills to the following amount were allowed — $185.54

Upon request of Mrs. von Schlichtedal, copies of the Reader's Guide for five succeeding years, were ordered found.

Binding of books by the R. P. Finckler Co. of Cincinnati, was also allowed, and a request made that the books be sent to Cincinnati by boat that being the cheaper way of transportation.

The president of the Board requested that a history of the beginning and establishment of the Library be compiled, and the following Committee was appointed to furnish data, relative to the early work of the library, the same to be used by the historian

Committee:
Mrs. Carrithers
" Armsbery
Miss Stanbrough

The report of Mrs. von Schlechtendal, the librarian, for the month of March was read, received, ordered filed and published in the daily papers.

A meeting of the Board of Directors of the Charleston Public Library was held in the Library rooms on Kanawha St., May 18th, 1916, the President in the Chair.

There being no special business to be transacted, the report of the Librarian, Miss Lou Hohlfeldt, was called for, read, accepted ~~ordered~~ to be filed and also to be printed in the daily papers.

The meeting then adjourned.

Present:-

Mr. Laidley
" Scott
" Cornell
Miss Quarrier

Geo. S. Laidley
Pres.

A meeting of the Board of Directors of the Charleston Public Library was held in the Library rooms on Kanawha St., July 3rd, 1916.

The president being absent, on motion of Mrs. Lounsbery, Mr. A. M. Scott was made Chairman.

Minutes of the meeting of May 1st, 1916 were read and approved. No meeting was held in June.

Mrs. von Schlechtendal read a report of the work of Library for the months of May and June, and on motion of Mrs. Lounsbery, seconded by Mrs. Goodman, the report was accepted and ordered printed in the daily papers.

The Librarian reported to the Board the need of two new book-stacks, and Mr. Scott agreed to see Mr. Kenneman and ascertain the probable cost of same, and report to the Board.

On motion of Mr. Jackson, bills of the following firms were allowed:

C. Spencer Moore & Co.
Daniels Department Store
C. C. Pulliam's Sons & Co.
The Hudson Elect. Co.

Democrat Printing Co.
Joffey Plumbing Co.
R. P. Pinckler & Co.

Mrs von Schlichtendal was granted the privilege of ordering from any A.L.A. catalogue, without consulting the Book Committee, new books not to exceed one dollar at a time, which privilege is to be here until the meeting in August.

Present: — Mr. Scott
" Jackson
Mrs Boardman
" Dennehy
" Sanford

A meeting of the Board of Directors of the Charleston Public Library was held in the Library rooms on Kanawha on the 7th of August, 1916, the President in the Chair.

Minutes of the meeting of the 3rd of July, 1916, were read, and the permission given by the Board to Mrs. von Schlechtendal at the meeting in July, to be allowed to purchase books not to exceed one dozen at a time, was altered, and the privilege given to order books without consulting the Book Committee to a number not to exceed one dozen per month. This privilege to be granted until otherwise ordered by the Board. with salary,

A vacation of three weeks, was granted to Mrs. von Schlechtendal, the same to be taken at any time she desires.

Mr. Connell was appointed by the President to inquire into the cost of an electric fan for the Library.

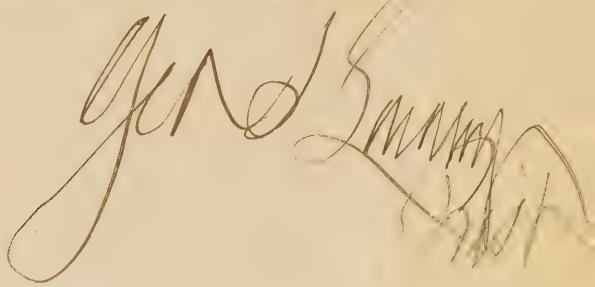
On motion of Mr. Connell the following bills were approved:—

Spencer Shop & Co., Democrat Printing Co. Library of Congress, Library Bureau, Capitol Plumbing Co.

Mrs. von Schlechtendal read the monthly report of the

Library, and it was accepted, and ordered filed and published.

Present, Mr. Ladiey Mrs. Rummell
" Mathews Mr. Connell
Mrs. Brodman Mrs. Carothers



A meeting of the Board of Directors of the Charleston Public Library was held on the 2nd of October, 1916, in the Library room on Kanawha St., the President in the Chair.

The Secretary being absent, the minutes of the meeting were taken by Mrs. Von Schlichtendal.

Mrs. Webster Smith was appointed a member of the Book Committee.

The Board recommended that Library should have a Safe for the safe-keeping of money, &c. &c.

The Board authorized the immediate purchase of "Musics fine Art" (6 volumes)

The report of the Librarian was read.

A unanimous vote of thanks was given to Dr. Mathews for the valuable little book - "The History of the Charleston Public Library" which appeared in Print.

Present:

Mr. Laidley — Mrs. Lounsberry
Miss Shanklin — Mr. Mathews
[illegible] Scott
" Connell

No meeting in September 1916

A meeting of the Board of Directors of the Charleston Public Library was held in the Library room on the 6th of November, 1916, President in the Chair.

A bill of $203.07 to C. Spencer Moore & Co., covering a period of three months, was allowed. Also bills of the West Va Heating & Plumbing Co., Library of Congress, R. L. Polk & Co. State Directory, Morgan Lumber Co. Charleston Electrical Supply Co.

Mrs. von Schlichtendal's monthly report was read, and on motion of Mrs. Lounsbery, was accepted, and ordered filed and published.

Present:

Mr. Laidley
Mrs. Lounsbery
" Nordeman
Mr. Mathews
" Connell
Mrs. Carruthers

The regular monthly meeting of the Board of Directors of the Tidioute Public Library was held on the 7th of December, 1910.

The President being absent, on motion of Mrs. Carruthers, seconded by Mrs. Lounsbery, Mr. A. M. Scott was made Chairman of the meeting. Minutes of the last meeting were read and approved.

The Librarian's report for the month of November, was read, and on motion of Miss Stanton, was accepted, ordered filed and published. Mrs. Lounsbery moved that a File Book, for the use of the Librarian in preserving the monthly reports, be purchased by Mr. Scott, for the Library. The motion was carried.

The Chairman called for a report from the Book Committe. The committee stated that no meeting had been held in the month of November. for $16.00

An offer of a $25.00 edition of the New Practical Reference Library, was presented to the Board with the recommendation that the volumes could be used by the Branch Library at the Lincoln School.

The Chairman referred the matter to

the Book Committee.

The following bills were allowed:-

J. Spencer Moore & Co. $24.76
P. C. Trinckler 42.50

It was the sense of the meeting that a new desk should be purchased for the Librarian's use.

On motion of Mrs. Rummell, a committee was appointed by the Chairman, to price desks (boxes of the Library) suitable for the present and report at the next meeting of the Board. Mr. Scott appointed the following Committee:-

(Mrs. Rummell)
von Schlechtendal

On motion of Mrs. Carothers, Mr. Scott was added to the above Committee.

Present:-

Mr. Scott
Mrs. Longsberry
Miss Stambaugh
Mrs. Rummell
Mr. Mathews
Mrs. Boardman

A meeting of the Board of Directors of the Charleston Public Library was held in the library rooms on Kanawha St., on the 2nd of January, 1917.

On motion of Mr. Mathews, Mr. Cornell presided, the president not being present.

Minutes of the previous meeting were read, and on Mrs. Rummells statement that she had not accepted the appointment on the Book Committee, her name was erased from the committee. The minutes were approved as amended.

The Desk Committee, through Mrs. Reichtuedal, reported that nothing had been done towards the purchase of a desk.

The Book Committee reported that the "Two Practical Reference Library" offered them for $16.00, had not been purchased.

The regular monthly report of the Librarian was read, and on motion of Mrs. Lounsberry accepted, and ordered filed and published.

On motion of Miss Stanton, the following bills were referred for payment

To the Board of Education:-

	$
1 Democrat Printing Co.	5.99
10 Spencer Moore & Co.	59.73
Charleston Electrical Co.	.23
Library Bureau	3.70

On motion of Mr. Mathews, a committee, consisting of Mrs. von Schlichtendal and Mr. Scott, was appointed to buy a table and chairs for the use of children.

Present:- Mr. Donnell
Miss Stanton
Mrs. Rummell
Mr. Mathews
Mrs. Lounsberg

A meeting of the Board of Directors of the Charleston Public Library, was held in the Library rooms on Kanawha St. February 5th, 1917. The secretary being absent, no minutes of the meeting were kept.

A meeting of the Board of Directors of the Charleston Public Library, was held in the Library rooms on Kanawha St., on the 5th of March, 1917.

The president being absent, Mr. [illegible] was asked to preside.

The regular monthly report of the Librarian was called for and read, and on motion of Miss Stanton, was accepted, and ordered filed and published.

The following bills were allowed:—

Spencer Tibbs & Co.	$22.53
The MacMillan Co.	39.60
Morgan Lumber Co. (work)	18.50
R. P. Tinckler	1.05

Miss Janet Laidley having resigned her position as one of the assistant Librarians, on the motion of Miss Stanton, Miss Louise Yarwick was elected to fill the vacancy.

Present:— Mr. Jackson, Mrs. Rummell, Miss Stanton, Mrs. Lounsberry, Mrs. Carruthers.

A meeting of the Board of Directors of the Charleston Public Library, was held on the 2nd of April, 1917.

The secretary being absent, no minutes of the meeting were kept.

The librarian reported informally to the secretary that no important business was transacted at this meeting.

A meeting of the Board of Directors of the Charleston Public Library was held in the library rooms on Kanawha St., on the 7th of May, 1917.

The secretary being absent, no minutes of the meeting were kept.

The librarian reported informally to the secretary that no important business was transacted

A meeting of the Board of Directors of the Charleston Public Library, was held on the 4th of June, 1917, in the Library rooms on Kanawha St.

The president being absent, on motion of Mrs. Carruthers, Mr. Cornell was made Chairman.

The following bills were presented, and on motion of Miss Hamilton, allowed:—

	$
S. Spencer Moore & Co.	25.46
Library of Congress (Catalogue Cards)	2.72
Wayland Bros.	9.60
Arthur H. Clark	1.80
W. P. Winkler	10.50
Total	$ 150.08

A motion was made by Mrs. Carruthers, seconded by Miss Hamilton, that Mr. Cornell be appointed to secure a flag for the Library.

Present:—

Mr. Cornell, Miss Hamilton
Mrs. Rummell
Mrs. Carruthers.

A meeting of the Board of Directors of the Charleston Public Library, was held on the 2nd of July 1917, in the Library rooms on Kanawha St. The president being absent Mrs. Lounsbery was made Chairman of the meeting.

Minutes of the last meeting were read and approved.

Mr. Connell, having been appointed at the meeting of June 4th to select a flag for the Library, reported that no flag had as yet been purchased. The committee was continued.

The Librarian read the regular monthly report of the work done by the Library, and on motion of Miss Stanton, the report was accepted and ordered filed and published.

On motion of Mr. Connell the following bills were allowed:-

S. Spencer Morris & Co.	$104.88
Morgan Lumber & Mfg Co.	30.00
Total	$134.88

On motion of Miss Stanton seconded by Mrs. Boardman, Mrs. von Schlechtendal was given a vacation of four weeks with salary. Miss Connell, assistant Librarian, was authorized by the Board to employ

extra help as needed, at 25¢ per hour, the usual amount paid for such help.

Present:- Mr. Cornell Mrs. Lombardy
Miss Stanton Mrs. Bradshaw
Mrs. Rummell - Mrs. Carruthers.

A meeting of the Board of Directors of the Charleston Public Library, was held on the 6th of August, 1919, in the Library rooms on Kanawha St., the President in the Chair.

The following bills were presented and allowed:-

The MacMillan Co.	$100.00
Library of Congress	2.38
Underwood and Underwood -	37.95
L. Spencer Moore & Co.	36.59

The regular monthly report of the Librarian was read, accepted and ordered filed and published.

Minutes of the last meeting were read and approved.

Mr. Cornell, the committee appointed to secure a flag for the Library, reported that a flag had been ordered from New Yor

was expected in a short time, and if found satisfactory would be placed in the Library.

On motion of Mr. Jackson, a committee was appointed to confer with Mr. C. E. Ward with regard to the purchase price of the Ward property on the corner of Quarrier & Morris Sts. This location was thought a suitable one for a Library building.

The president appointed the following committee:-

Mr. Malcolm Jackson
" A. M. Scott
Miss Stanton.

On motion of Mrs. Carruthers, the Librarian, (Mrs. von Schlechtendal) was given the privilege of buying much needed books for the library, by conferring with one member only of the Book Committee.

The Book Committe requested all of the members of the Board to send in signed lists of desirable books.

Mr. Scott reported, informally, that the Committee appointed to see about having a side-walk put down on the west side of McFarland St., from Kanawha St. to Virginia St. had not been able, as yet, to make satisfactory terms with all of the property holders of McFarland St.

Present:- Mr. Laidley, Miss Stanton, Mr. Connell
Mr. Jackson Mr. Mathews, Mr. Wright, Mrs. Carruthers

A meeting of the Board of Directors of the Charleston Public Library, was held on Wednesday, the fourth of September, 1917, at four o'clock, in the Library rooms on Kanawha St.

The President being absent, on motion of Mrs Loundsbery, Mr. Connell was made chairman of the meeting.
Minutes of the last meeting were read and approved. M

Mr. Connell that a suitable flag had not yet been obtained, but that the committee would continue its efforts to secure one as quickly as possible

Miss Stanton reported that no work had been done by the committee appointed to see Mr. C. E. Ward, with regard to the purchase price of the Ward property on the corner of Quarrier and Morris Sts. This location being deemed a suitable one for a library building

The following bills were allowed:

Spencer Moore & Co.	12.72
Gayford Bros	7.55
C. Lus. Scribners Sons	56.00

On motion of Mrs. Loundsbery, it was decided that a bulletin of book recent

received by the library, should be printed and kept in a convenient place for the benefit of the patrons of the library.

The Librarian called the attention of the Board to the necessity of a new Filing Cabinet, the one in present use being completely filled. Mr. Cornell was appointed to get a large, new Filing Cabinet.

Mrs. Lounsbery moved that Miss Cornell be allowed a vacation of at least two weeks, on salary: the time for the vacation to be decided by Mrs. von Schlichtendal and Miss Cornell. Seconded.

The Librarian read the regular monthly report of the work done by the library, and on motion of Miss Stanton, the report was accepted, ordered filed and published.

On suggestion of Miss Stanton, the Committee appointed to confer with Mr. C. E. Ward was appointed to "approach" Mr. A. E. Humphreys and place before him the need for a home for the Charleston Public Library.

The Chairman appointed Mrs. Lounsbery and Mrs. Woodman to confer with Mr. Laidley about an increase of salary for Mrs. von Schlichtendal, the Librarian, and Miss Cornell, assistant Librarian.

Mr. Cornell Mrs. Woodman
Mrs. Lounsbery " Rummell
Miss Stanton - " Carruthers

A meeting of the Board of Directors of the Charleston Public Library, was held in the library rooms on Kanawha St, on the first day of October, 1917.

In the absence of the president, Mr. Connell was made Chairman of the meeting.

Minutes of the last meeting were read and approved.

Mr. Connell, the Committee on flags for the library, reported that a suitable flag had not been found, but that further efforts would be made to secure one.

Mr. Connell, the committee appointed to purchase a filing cabinet, reported that a cabinet had been bought from D. Spencer Moore & Co. and would be duly placed in the library.

Miss Stanton reported for the committee to see Mr. C. E. Ward, relative to the purchase price of the Ward lot on the corner of Quarrier and Morris Sts, that the committee had not had a meeting. The committee consists of Mr. Malcolm Jackson
Mr. A. M. Scott
Miss Stanton.

Mrs. Lounsbery and
Mrs. Woodman, the committee

appointed to confer with Mr. Laidlay relative to the increase of salary of the Librarian, Mrs. von Schlichtendal, and Miss Connell, the assistant librarians, as reported. That Mrs. von Schlichtendal's salary might be increased from and Miss Louise Harper to

Miss Connell's from

Miss Parrish's

The above increase beginning on the first of October, 1917.

On motion of Mrs. Woodman, the increase was unanimously agreed upon by the Board

Bills were allowed for

Charleston Electrical Supply Co. $4.75

D. Spencer Moore & Co.,

The librarian read the regular monthly report of the work done in the library, and on motion of Miss Stanton, the report was accepted, ordered filed and published.

It was the sense of the meeting that the Board should make an effort to secure more space for the rapidly growing number of books. Mr. Johnson, Mr. Schoff and Miss Stanton were appointed to look for a larger room, or for two or more adjoining rooms.

Present

Mr. Cozzell
Mrs. Lounsbery
Mrs. Woodman
Miss Stanton
Mrs. Carruthers.

A meeting of the Board of Directors of the Charleston Public Library was held in the Library rooms on Kanawha St., November 5th, 1917, the president in the chair.

The secretary being absent, Mrs. von Schlichtendal acted as secretary

Minutes of the meeting of the first of October were read and approved

The librarian's report was read and accepted, ordered filed and published.

The committee appointed to see Mr. C. E. Ward relative to the purchase price of the Ward property on Quarrier St. reported through Mr. Scott that the property belongs to Mrs. Ramsden, and that Mr. Ward had written to her concerning it.

Present Mr. Laidley - Mrs. Symmes
Mrs. Rummell Mr. Scott
Mr. Mathews Alderson

A meeting of the Board of Directors of the Charleston Public Library, was held on the 3rd of December, 1917 in the library rooms on Kanawha St., the president in the chair. Minutes of the last meeting were read and approved.

The librarian's report for the work done by the library during the month of November, was read, and, also a report from the Branch Library located in the Lincoln school building.

On motion of Miss Stanton both reports were accepted, ordered filed and published.

A letter from James Bertram to the Mayor, Dr. MacQueen, relative to the Carnegie Library fund, was read by Mr. Laidley.

The librarian asked for a new stamp, and was authorized by the president to have J. Spencer Moore & Co., replace the worn parts of the stamp.

The following bills were allowed

J. Spencer Moore & Co.	22.58
Milton E. Osborn Co.	25.00

Miss Stanton and Mrs. Lounsbery were appointed to see Mr. Rise about securing the room adjoining the present Library room, and thus enlarging our present borders.

Present: Mr. Laidley - Mr. Cornell
Miss Stanton Mrs. Carruthers.
Mrs. Lounsbery. Mrs. Workman

A meeting of the Board of Directors of the Charleston Public Library was held in the library room on Kanawha St. on the 4th of February, 1918, the president in the Chair.

The librarians report was called for, and Mrs. von Schluchtendal read a report that included the months of December, 1917 and January 1918, no meeting having been held in January, and no report, therefore, having been given. The librarian also read a report of the branch library located in the Lincoln School building. The reports were accepted, commended, ordered filed and published.

Mr. Laidley agreed to find a book rack suitable for the display of new books.

Mrs. von Schluchtendal was authorized to get shades for the upper windows of the library

Present Mr. Laidley Mrs. Donnally
Miss Hamilton Mr. Alderson
Mr. Scott " Connell
Mrs Carruthers.

The following bills were allowed:-

D. Spencer Moore & Co. $25.75
St. N. Nelson 12.00
Library of Congress 6.21

A meeting of the Board of Directors of the Charleston Public Library, was held on the first day of April, 1918, in the Library rooms on Kanawha St.

The President being absent, on motion of Mrs. Carruthers, Mr. Jackson was made Chairman.

Minutes of the meeting of 4th February, were read and approved. The Board held no meeting in March

Mr. Jackson, Chairman of the committee composed of Mr. Jackson, Miss Hannon and Mr. Scott, and appointed to see Mr. C.E. Ward concerning the purchase price of the Ward property on the corner of Quarrier & Morris Sts., reported that he had seen Mr. Ward and had been told by Mr. Ward that Mrs. Ramsden, to whom the property belongs, is expected to be in Charleston during the summer and until that time no definite reply could be made

A report by the Librarian for the months of February and March, was read, and on motion by Mrs. Donnally, accepted, ordered filed and published.

The Chairman appointed Mr. Ormell & Mr. Laidley and if a book rack had not been purchased, to secure one.

Mrs. von Scheckendal asked that an assistant be provided, whose services might be had in times of special need, and suggested Miss

no meeting in March, 1918.

Pauline Berry. On motion of Mr. Connell, Mrs. Von Reichtudas was authorized to employ Miss Berry whenever needed, at 35¢ per hour.

It was the sense of the meeting that a subscription for one year to the New York Times, including the Pictorial Section, be sent through S. Spencer Moore & Co. Miss Stanton was requested to send in the subscription

The following bills were allowed:-

S. Spencer Moore & Co.	$11.48.
Walter H. Baker & Co.	2.36.

Present Mr. Jackson, Miss Stanton, Mr. Connell, Mrs. Lounsbery, Mrs. Carruthers

A meeting of the Board of Directors of the Charleston Public Library, was held in the Library rooms on Kanawha St, on the 6th of May, 1918.

The president being absent, on motion of Mrs. Lounsbery, Mr. Scott was made chairman of the meeting.

Minutes of the last meeting were read and approved.

Mr. Connell, who had been appointed at the meeting in May, to secure a book-rack, reported that no purchase had been made, and the Committee was continued.

Mrs. von Schlichtendal's report for the month of April, was read, and on motion of Mrs. Lounsbery, accepted, ordered filed and published.

After some discussion as to the advisability of purchasing at present, a lot for library purposes, Mrs. Lounsbery moved that a full meeting be called at the office at the office of Mr. Laidley, the president of the Board, at the president's convenience, the purpose of the meeting being to discuss fully the ~~proper~~ feasibility of trying to raise money to buy a lot. The Librarian was authorized to arrange the meeting.

The following bills were allowed.—

over

L. Spencer Moore & Co.	228.46
R. P. Winckler	294.75
Gaylord Bros.	1.25
Remington Typewriter Co.	.90

Present:-

Mr. Scott
Mrs. Lounsbery
Mr. Connell
Mrs. Carruthers
(Mrs Van Schlechtendal)

A meeting of the Board of Directors of the Charleston Public Library was held in the Library room on Kanawha St. on the 3rd of June, 1918.

The president being absent, on motion of Mrs. Carruthers, Mr. Connell was made chairman of the meeting.

Minutes of the last meeting were read and approved.

Mrs. von Lehlichtendal, who had been appointed at the previous meeting to call a special meeting of the Board, for the purpose of submitting and discussing plans for the purchase of a lot for a library building, reported that she had forgotten to call the meeting.

Mr. Connell reported that he had ordered a book-rack for the Library.

The librarian then read the regular monthly report, and on motion of Miss Stanton, the report was accepted, ordered filed and published.

A letter from Miss Connell, first assistant librarian, asking for a leave of absence for the summer months, was read, and on motion of Miss Stanton, seconded by Mrs. Rummell, Miss Connell's request was granted, on

On motion of Mrs. Boardman, Mrs. von Schlechtendal was granted a vacation of four weeks, with salary, the time to be decided upon by Mrs. von Schlechtendal to suit her convenience and also the needs of the library.

The following bills were allowed:-

G. Spencer Moore & Co.	$ 25.04
Library Bureau	8.00

The Board authorized Mrs. von Schlechtendal to get some one to help her to re-arrange books on the book-shelves.

Present:- Mr. Connell Miss Stanton
Mrs. Boardman, Mrs. Rummel
Mrs. Carruthers

Miss Stanton reported that she had sent in a subscription to the New York Times at $10.00 per year

A meeting of the Board of Directors of the Charleston Public Library was held in the Library room on Kanawha St. July 1st, 1918.

On motion of Mr. Scott, Mr. Mathews was made Chairman of the meeting, the President Laidley having been called away before the meeting opened.

Mr. Minutes of the last meeting were read and approved as read.

Mr. Cornell reported for the Committee on securing another room for Library extension, that the room adjoining the one now in use by the Library, had been secured at a rental of sixty dollars (60.00) per month, and that the same is to be furnished and equipped as an additional Library room. On motion of Mr. Scott, seconded by Mrs. Lounsbery the report was accepted, and the committee authorized to have the lease reduced to writing, and the work of furnishing and equipping the room, completed.

On request of Mr. Scott, the Chairman of the committee, Mr. Cornell made Chairman. A Purchasing Committee, consisting of Mr. Cornell, Mr. Scott, and Mr. Laidley, was appointed to furnish and equip the new room at an approximate cost of two hundred and fifty dollars $250.00

On motion of Mr. Scott it

Services of Miss Virginia Connell were to be asked for during the four weeks of Mrs. von Schlichtendahl's vacation.

Present Mr. Laidley. Mrs. Rummell
Mrs. Lounsbery Miss Hamilton
Mr. Connell & Mr. Mathews
Mrs. Carruthers.

A meeting of the Board of Directors of the Charleston Public Library was held in the new library room on August 12, 1918, the president in the Chair. The room adjoining the one occupied by the library, was opened July 17, 1918.

In the absence of the regular librarian, Mrs. Von Schlechtendal, the report of the work done during July, was read by Mrs. Lounsbery, accepted and ordered filed and published.

Mr. Connell was authorized to find a janitor for the library and to pay him a right price for his services.

Mr. Connell reported that no lease for the new room had been made

Miss Louise Warwick gave up her position as assistant librarian on the 8th of August, 1918

Miss Elizabeth Quarrier was taken into the library as an assistant librarian, and it was agreed that no action be taken as to fixing her salary until Mrs. Von Schlechtendal is returned from her vacation, and a proper estimate made of the time needed and required by the library.

Present Mr. Lazelle, Mrs. Lounsbery
Miss Stevenson Mr. Connell
Mrs. Carruthers

Jas. J. Lounsbery

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A meeting of the Board of Directors of the Charleston Public Library was held on the first Monday in December, 1918.

The president being absent, Mr. Scott was made Chairman of the meeting.

The secretary being absent, Mrs ~~Simmons~~ was appointed secretary pro tem.

The Librarian's report was read and accepted, and on motion was ordered published.

The following bills were allowed.

S. Spencer Morse & Co.	64.68
Nelson Doubleday Encyclopedia	6.00
Charleston Daily Gazette for March	2.00
Stove	19.16
Books	260.00
Supplies	12.92

No quorum in December.

No quorum in September. 1918

A meeting of the Board of Directors of the Charleston Public Library was held on the 6th day of January 1919, the president in the chair.

Mr. Bennett was appointed to have more lights placed in the library rooms.

The librarian read the report of the work done in December, 1918, the library having been closed from October 8, 1918 to November 18th, 1918.

Present Mr. Laidley - Mr. Scott
Miss Stanwix - Mr. Jackson
Mrs. Carruthers

A meeting of the Board of Directors of the Charleston Public Library was held March 7th 1919

The secretary being absent, minutes of the meeting were kept by Miss Stanton, as follows.

The Library Board met at five P. M. Friday March 7 with the following members present- Mrs. Lounsbery, Mrs. Rummell, Mr. Jackson, Dr. Crunell, Miss Stanton and Mrs von Schlichtendal.

The Librarian read the January and February reports, showing a good attendance & circulation - gifts of books and new books received. The Sunday attendance has been excellent and proved the demand for an open Sunday Library the average circulation was larger than in any previous month 155 per day.

Mrs. Lounsbery moved that the Librarian's reports be published and filed. Motion carried.

The Librarian was instructed to have printed suitable cards for library use, as many as she thinks. Dr. E. B. Stevens's gift of medical magazine was accepted the same to be bound and placed on the shelves for reference

J. Spencer Moore & Co	116.39
Step Ladder	1.75
The Charleston Lumber Co	24.92
R. L. Polk & Co for Directory	
State Gazetteer	7.00

Labor for work putting up Shelves Jod from cash drawer Library Fund $10.50
For varnish. turpentine &c Kanawha Drug Co. 2.80
Hardware 1.34 (2)

A motion was made by Mrs. Lounsbery to have Suitable Stacks made for rear of new Library room - Motion carried
Board adjourned.

Librarian was given permission to have Slot cut in door for mail

A meeting of the Board of Directors of the Charleston Public Library was held April 7th, 1919.

The secretary being absent Mrs von Lehlenthal was appointed to take the minutes of the meeting.

The following minutes were given the secretary.

The Librarian's report was read, ordered filed and published

L. Spencer Moore & Co Bills to the amt of $3 21.78 were allowed also

Geo. Dunn Co.	30.00
Scribner	13.00
Gaylord Bros (for supplies)	2.76
Democrat Publishing Co for supplies	19.12
Doyle and Richardson	7.30

Motion made by Miss Hamilton and seconded by Mrs. Lounsbery that the secretary be earnestly requested to send minutes of preceding meeting when it is impossible for her to be present.

Mrs. Rummell moved that a new light be installed in rear of reading room.

Present Mrs. H. D. Rummell – Mrs. Lounsbery
Miss Hamilton — Mr. Scott
Mr. Alderson

Discovered in cub condition 20 June 1954 M. Crum Libn.

A meeting of the Board of Directors of the Charleston Public Library was held in the Library rooms on Kanawha St. May 6th 1919

The president being absent, Mr. Scott was made chairman of the meeting. Minutes of the last meeting were read and approved. The report of the Librarian for the month of April 1919 was read. On motion of Mrs Woodman, a vote of thanks was tendered Mr Edwin Edgar for painting the beautiful sign on the reading room window. It was agreed that this motion should also be included in the report of the Librarian. The report was accepted, ordered filed and published.

On motion of Mrs. Lounsbery the following bills were allowed

P. A. Donovan	20.95
Oxford University Press	18.90
Library of Congress	6.27
Lippincott & Co.	15.00

On motion of Mrs Lounsbery, seconded by Mrs. Woodman, it was voted that the Library should continue the Sunday afternoon hours from two to five throughout the month of May

A motion was made by Mrs. Lounsbery, seconded by Mrs. Woodman that Mrs. Van Schaick Kinsolving should have cards made stating the hours of the library, and placing the cards in the Ruffner, Kanawha, Holley Hotels. Carried

Present Mr. Scott
Mrs. Lounsbery
" Woodman
Mr. Alderson

A meeting of the Board of Directors of the Charleston Public Library was held June 2nd 1919 in the Library rooms on Kanawha St.

The secretary being absent the following minutes were kept by Mrs. Lounsbery

June 2 –

The Board of Directors met. Quorum Present Messrs. Laidley, Jackson, Alderson, Mrs. Lounsbery, Miss Stanton.

Bills allowed to the amount of – (blank)

Librarian to go to National Meeting, at Asbury Park at Library's expense

(Signed) H.C. Lounsbery

Jas. S. Lounsbery
Sec.

A meeting of the Board of Directors of the Charleston Public Library was held July 7, 1919, in the library rooms on Kanawha St.

The Secretary being absent the following minutes were kept by Mrs. Lounsbery.

July 7–

Board of Directors met. No quorum Mr. Mathews, Miss Stanton, Mrs. Rummell, Mrs. Lounsbery present.

Librarian's expenses to National meeting $63.45 allowed. Bills allowed $213.81

Librarian's report heard and accepted

Repair to book shelves $2.50 dis- allowed

(Signed) M. C. L.

Secy protem –

$63.45	Expense acct - B.V. Schlechtendal
60.00	Morgan Lumber Co.
85.43	Moore
1.18	Library of Congress
3.75	P. A. Donovan
$213.81	

Allowed July 7, 1919.

A meeting of the Board of Directors of the Charleston Public Library was held in the Library rooms on Kanawha St., September 2nd, 1919, the President in the Chair.

No meeting in August 1919

Mrs. Lounsbery having acted as secretary in the absence of the regular secretary, in July, 1919, the minutes of that meeting were read by her.

The Librarian read a report of the work done by the Library during the months of July and August.

After some discussion by the Board of the present possibility of purchasing a suitable lot for a library building, the president of the Board, Mr. Laidley, asked the members of the Board of Directors of the Charleston Public Library to meet the Board of Directors of the Charleston Public Schools, to discuss with them suitable means through which sufficient funds might be obtained for the purchase of a lot.

On motion of Mr. Jackson, properly seconded, Mrs. Lounsbery was asked to represent the Board of Directors of the Library.

Bills for the months of July and August were allowed.

Present: Mr. Laidley, Mrs. Pummell, Mrs. Nordman, Mrs. Lounsbery, Miss Stanton, Mr. Jackson, Mr. Connell, Mrs. Carden.

A meeting of the Board of Directors of the Charleston Public Library was held October 6th, 1919. The president being absent, Mr. Scott presided at the meeting.

On the request of the secretary, Mrs Lounsbury kept the following minutes.

Oct 6, meeting called to order by Mr. Scott, secretary not being present, no minutes being kept none were read. Mr. Gunday came early and left. Present Messrs Scott & Mathews. Misses Goodman, Lounsbury and Rummell

Report was read 820 children
205 adults
4084 visitors
149 new books — 40 gifts

Moved by Mrs. Lounsbury & seconded by Mrs Goodman that report be printed in daily. Bills

Morning books	11.80
Charleston Electric Light	4.70
Dem. printing Co.	7.50
4 Vols Americana	6.00
Postage	1.40
	171.65

Signed
H. C. Lounsbury Sec'y pro tem

A meeting of the Board of Directors of the Charleston Public Library was held Dec. 6th, 1917, in the library rooms on Kanawha St. On the absence of the president, on motion of Mr. Connell, Mr. Anderson was made Chairman of the meeting. Minutes of the meeting of October 6th were read and approved.

The librarian read the regular monthly report, and on motion of Miss Hamilton, this was accepted, ordered filed and published. On motion of Miss Hamilton, bills to the amount of $2.8.00 were allowed. The librarian was authorized to give books to the Garnet public library, recently opened in the Garnet school building.

On motion of Mr Connell, seconded by Miss Hamilton and Mrs. Rummell, it was unanimously voted that beginning July 1st, 1918 Miss Von Schleichtdal's salary should be increased to $60 per month.

Mr. Kuisley and Mr. Fortune requested that their names be added to the list of those present, both having been called away immediately preceding the opening of the meeting.

Present:- Mr. Anderson
Mrs. Rummell
Miss Hamilton
Mr. Connell
Mrs. Carrington
Mr. Mayhew
Mrs. Fowler

Miss Cargill was made one of the assistant librarians Jan 1st, 1918.

Old salary of the librarian relative to the increase of salary, was rescinded, and the salary of the librarian

The Board of Directors of the Charleston Public Library held its regular monthly meeting January 5, 1920 in the library room on Randolph St. at five P. M., the President in the Chair

The monthly report was read by Mrs. von Schlichtendal, and, on motion, accepted, ordered filed and published.

Minutes of the last meeting were read and approved.

On motion of Mr. Scott the regular monthly bills were allowed.

Mrs. von Schlichtendal reported that Miss Mary Bravard was made an assistant librarian and paid at the rate given Miss Quarrier and Miss Cargill 35¢ per hour.

Present Mr. Lindsay
Mrs. Goodman Mrs. Dougherty
Mr. Mathews Summers
Miss Hamilton — Mrs. Carothers
Mr. Scott

The Librarian reported the sum of 65.00 received for fines and rental of books

A meeting of the Board of Directors of the Charleston Public Library was held April 4th, 1920, in the library rooms on Kanawha St.

The president being absent, on motion of Mrs. Lounsbery, Mr. Alderson was made chairman of the meeting.

Owing to the fact that there were not enough members present both in February & March, and consequently no minutes of a meeting kept, the secretary was asked to read the minutes of the regular monthly meeting held in January.

The librarians report included January, February and March. This was read, authorized as one report, ordered filed and published.

It was agreed to pay Mrs. Nina Brown $2.00 for each time for services to the Library for three hours on Sunday afternoon. This order ~~amount~~ to date from April 10th, 1920

The secretary read a letter from Miss Mary Gravatt, assistant librarian, asking for leave of absence for several months. On motion of Mrs. Lounsbery, seconded by Mrs. Rummell, it was unanimously voted that Miss Gravatt be given leave of absence and privilege to resume work work in the library on her return from Europe. On motion of Miss Staunton the requ[est] was allowed.

Present:- Mrs. Alderson, Miss Staunton, Mrs. Lounsbery, Mrs. Rummell, Mrs. Young

A meeting of the Board of Directors of the Charleston Public Library was held May 3rd, 1920, in the library rooms on Kanawha St.

The president being absent, on motion of Mrs. Carruthers, Mr. Jackson was made Chairman of the meeting

Minutes of the last meeting were read, amended and approved.

Mrs. von Schlechtendal read the regular monthly report of the work done in the library. The Chairman authorized the report accepted as read, ordered it filed and published.

On motion of Miss Stanton the bills submitted were allowed, and sent to the Treasurer of the Board of Education for payment.

On recommendation of Mrs. von Schlechtendal and motion of Miss Stanton a subscription was authorized to the H. W. Wilson Co. for the Industrial Arts Index for 1920, at a subscription rate of $10.85, beginning in March 1920

On recommendation of Mr. Laidley, Thorpe's Encyclopedia of Chimistry was added to the list of books ordered by the Book Committee.

Present: Mr. Jackson Miss Stanton, Mrs. Carruthers, Mr. Alderson

A meeting of the Board of Directors of the Charleston Public Library was held June 7, 1920, the president in the Chair.

Minutes of the last meeting were read and approved.

The report of the librarian was read, accepted, commended, ordered filed and published.

Mr. Clifford R. Myers, State Historian and Archivist, Department of Archives and History, of Charleston, addressed the Board on the work of the American Library Association, its aims and requirements.

Mr. Myers stated that there are eight free public libraries in West Virginia, having a total number of volumes of 106,491. The population served was 132,816, and population not served by a free public library was 1,088,803. Only 10.9% of the people in the State have access to a free public library. The total income from these eight public libraries was $25,043. Five of these libraries had 5000 volumes or over.

A ten cent tax on each $100 of assessed property valuation according to the census of 1910, would produce $1,168,013 in West Virginia. This ten cent tax ideal is being held up to the library workers of West Virginia

Copies?

Books at Work" a booklet printed by the A. L. A. were given to the members of the Board, also pamphlets relating to the work being done by the A. L. A, were distributed.

The meeting adjourned at six P. M.

No meeting in July or meeting in Aug.

A meeting of the Board of Directors of the Charleston Public Library was held September 23-1920 in the library rooms on Kanawha St., the President in the chair.

No meetings of the Board having been held either in July or August, the Librarian, Mrs. von Schlechtendal read a report for both months. The report was accepted, ordered filed and published.

A Committee was appointed by the president to fix salaries and hours of the Librarian, the first assistant, second assistant, third assistant, and also for the three hours during which the library was open on Sunday afternoon.

Following is the Committee

Mr. Connell
Miss Stanton
Mrs. Carruthers

The meeting adjourned at five forty five P. M.

A Special meeting of the Board of Directors of the Charleston Public Library was held with Miss Sue Staunton, a member of the Board, on Kanawha St. on September 29-1920.

In the absence of the president, Mr. Mathews moved that Mr. Dickerson be made Chairman of the meeting.

(A report of the Committee)

This meeting was called for the purpose of hearing and considering the report of the Committee appointed at the regular meeting on September 20th-1920, to fix salaries and hours of the librarian, the first assistant, second assistant, third assistant, and also for the three hours during which the library was open on Sunday afternoon.

Following is the report of the committee:-

Report of Committee on Increase of Salaries for the Librarians of the Charleston Public Library.

Librarian - $115.00 per month - Seven hours per day
First Assistant - $75.00 per month - Six hours work, four during the day and two hours at night.
Second Assistant $65.00 per month - Six hours work
Third Assistant - $40.00 per month - four hours, two hours during the day and two at night.
Sunday Assistant $2.00 for three hours or

afternoon.

The above salaries to begin July 1st, 1920.

The Committee recommends that the hours for the assistants be arranged by the Librarian, Mrs. von Schlichtendal, and that the library hours continue from ten A. M. to nine P. M.

September 29-1920

Signed Mr. Cornell
Sue A. Stanton
A. J. Carruthers, Secy.

Present Mr. Alderson
Miss Stanton
Mrs. Lounsbery
Mr. Cornell
" Mathews
Mrs. Carruthers.

On motion of Mr. Mathews the above report was unanimously adopted

A meeting of the Board of Directors of the Charleston Public Library was held November 1st, 1920. The secretary being absent, the following minutes were made by Mrs. Pinnell.

"The regular monthly meeting of the Board of Directors of the Public Library was held in the Library rooms on November first at four o'clock. Those present were Mrs. Saunders, Mrs. Woodman, Miss Stanton, Mrs. Pinnell, Mr. Alderson, Mr. Powell, Mr. Mathews.

In the absence of Mr Baidley, Mr. Alderson presided. The minutes of the last regular meeting and of the special meeting of Oct. 29th were read and approved.

Mrs. Powell called attention to Librarian's report, read a report for the activities of the Library during October. A motion was made by Miss Stanton and duly seconded, that the report be approved and placed on file - the motion carried.

The following bills were approved

R. P. Trimble	$ 12.50
H. W. Wilson Co.	16.00
J. S. Moore & Co.	

A motion was made by Mrs Saunders and duly seconded that the expenses of the Librarian be paid to the State Library Association at Parkersburg on Nov. 4th

Over

Motion carried.
The meeting adjourned
(Signed) Wm. Kennedy
Secy. Bd Lun

A meeting of the Board of Directors of the Charleston Public Library, called for a regular meeting at four o'clock, Dec. 6 - 1920, called to order by Mr. Jackson, acting Chairman of the meeting in the absence of the President, Professor Laidley.

The Secretary being absent, Mrs. Donnell was named Secretary pro-tem.

There were no minutes of the last meeting present, due to the absence of the Secretary

Bills for the month of November - C. Spencer Moore $77.15, and Democrat Printing Company $9.54 were presented and referred to Mrs. Rummell for approval.

On motion of Mr. Jackson, Mrs. Rummell Miss Slaughter and the Librarian Mrs. von Schlichtendal, were authorized to offer a prize of $5.00 for first prize and $2.50 for second prize for the best art display.

On motion of Mrs. Rummell, the Librarian was authorized to purchase a newspaper rack, suitable for the needs of the library. The Librarian presented a bill of expense for her trip to Parkersburg, to attend a Librarian's Convention, $11.62, and on motion of Mrs. Woodman this bill was allowed and ordered paid by the Board of Education.

The Librarian's report for the month of November was read and approved and

requested that it be submitted to the newspapers for publication.

On motion of Mr. Connell, the Librarian was authorized to secure the services of an assistant, as Miss Coghill (Cargill) had resigned her position.

Members present at this meeting were :-

Mrs. Rummell
" Woodman
Mr. Jackson
" Scott
" Mathews
" Connell.

There being no further business the meeting adjourned at 4:50

The above minutes are copied verbatim from the typewritten minutes given the secretary by Mr Connell

A meeting of the Board of Directors of the Charleston Public Library was held February 7, 1921 in the Library rooms corner Kanawha and McFarland Streets. The president Mr. Laidley being absent, on motion of Mrs. Carruthers, Mr. Mathews was made Chairman of the meeting. Minutes of the meeting of November, 1st of Dec 6 - 1920 and of Jan 6 - 1921 were read Minutes of November and of January, were approved, and minutes of December corrected and approved.

On motion of Miss Stanton the secretary was requested to write a letter of appreciation to Mr. E. B. Needham for the valuable gifts of books made by him to the Library, from time to time.

Mrs. von Schlichtindal read the regular monthly report, and on motion of Miss Stanton this report was accepted, ordered filed and published.

On motion of Mr. Jackson, the following bills were allowed:-

R. P. Pinckler	$177.95
L. Spencer Moore	227.62

Mr. Connell, the Committee on Insurance, reported that Mr. Laidley had looked after the insurance of the Library by having Mr. Dunn place insurance with Fuhrman.

The number of books in the Library was estimated by the Librarian at approximately 10,000 at a conservative cost of $10,000 (ten thousand)

On motion of Mr. Jackson, a total insurance

$5,000 on the books above was authorized by the Board. Mr. Connell was asked to place the insurance policy immediately.

Present

Mrs. Lounsbery
" Russell
Mr. Mathews
" Jackson
Miss Slaughter
Mrs. Carruthers

A special meeting of the Board of Directors of the Charleston Public Library was held in the library rooms on the corner of Kanawha and ... Parkam Sts March 11-1921, the President in the Chair.

The Committee appointed

Over

deceased. in cul candidate 20 June 1954 M. Crum, Hon.
deceased in cul candidate 20 June 1954. M. Crum, Hon.

A special meeting of the Board of Directors of the Charleston Public Library was held February 24-1921, with Miss Stanton on Kanawha St. the president in the chair.

The Librarian having been informed that the library rooms ~~has~~ on the corner of Kanawha and Mc Farland Sts. occupied by the library since 1914, had been rented to a business firm, and must be vacated immediately, and this meeting was for the purpose of securing new quarters for the library.

It was the sense of the meeting that the Red Cross building on Kanawha St might be available for library purposes.

A Committee was appointed to wait on the Mayor, Mr. Grant- Hall to confer with him, and enquire into, and interest him in helping the Library to find a home in the Red Cross building on Kanawha Street. The same Committee was also to appear before the city council and endeavor to interest them in the same project. The president named the following Committee.

Mr. Jackson, Mr. Scott
Mrs. Rummell Miss Stanton

At the suggestion of Mr. Jackson, Mr. Laidley was added to the above Committee

Present

Mr. Laidley, Mrs. Woodman
Miss Hamilton, Mrs. Rummell
Mr. Jackson, Mr. Scott, Mrs. Carruthers

A special meeting of the Board of Directors of the Charleston Public Library was held in the library rooms on the corner of Kanawha and McFarland Streets, March 11th 1921, the president in the Chair.

The Committee appointed at the special meeting of Feb. 4, 1921, consisting of Mr. Laidley, Mrs. Rumbell, Miss Stanton, Mr. Jackson and Mr. Scott for the purpose of endeavoring to interest the Mayor, Hon Grant P. Hall, and also the City Council, in assisting the library to find a home in the Red Cross building on Kanawha St. reported as follows:—

The above named Committee, after conferring with the Mayor, the City Council, and also a Committee from the Red Cross, have secured the use of the Red Cross building for library purposes for a period of five years, free of rent.

On motion of Mr. Alderson, the report was of the Committee was ratified

The president appointed Mr. Alderson, Mr. Scott and Miss Stanton to confer with the Committee from the Red Cross to make an effort to secure an additional room for the library An suggestion of Mr. Scott, Mr. Laidley was added to the above Committee

The Book Committee was authorized to select books and magazines that were worth binding an

have them properly bound.

The Secretary was asked to give due notice through the local newspapers of the time of moving the library to the Red Cross building

At the n

An informal meeting of the Board of Directors of the Charleston Public Library was held in the new library rooms in the Red Cross Building on Kanawha Street April 15-1921

Only four members being present no regular meeting could be held.

A recommendation was made that the Assistant Librarians, Miss Mary Gravatt and Miss Susan Porter be paid $6.00 per month each for four hours each day.

The librarian expressed a need for a filing cabinet and a second typewriter

On motion, Mr. Mathews was appointed to assist Mr. Scott in getting suitable lights for the library. The purchasing of screens and fans was added to the work of this committee.

Miss Stanton agreed to see that the speed regulations be enforced on Kanawha Street between Capitol and Summers, in order to protect children coming to and going from the Library

Mr. Laidley and Mr. Jackson came to the meeting but were obliged to leave before the meeting began.

Present:— Mrs. Boardman
Miss Stanton
Mr. Mathews
Mrs. Carruthers

A meeting of the Board of Directors of the Charleston Public Library was held in the Red Cross rooms on June 5 - 1921.

The president being absent, Mr. Anderson was made Chairman of the meeting.

Present
Mrs. Rummell
Miss Hamilton
Mr. Anderson
Mr. Connell
Mr. Carruthers

Minutes of the informal meeting of April 15, 1921 were read and approved. No meeting was held in May or June of 1921.

The librarians report was read, and on motion of Mr. Connell was accepted ordered filed and published

On motion of Mr. Connell, the librarian Mrs. von Schlichtendal was authorized to obtain the services of Miss Elizabeth Quarles for three hours each day from ten a. M. to one P. M. at $40.00 per month. Mr. Lyle Herndon's services were to be asked for, but no fixed salary was agreed upon, and Mr. Herndon, on motion of Mr. Connell, was referred to Mr. Laidley to fix the salary.

The following bills were allowed

Spencer Mortise & Co.	97.32
Harcourt Bruce & Co	60.00
Democrat Printing Co	6.28
Morgan Lumber Co.	.75
Boyd & Richardson	2.25
Brunkler	251.70
Library of Congress	8.82

The bills were referred to Book Committee for approval and sent to the Treasurer of the Board of education for payment

An informal meeting of the Board of Directors of the Charleston Public Library was held in the Red Cross building August 9-1921. There was no quorum, only four members being present.

The secretary being absent, the following notes were made by Mrs. Lounsbery.

Aug 9 - 1921

Present:- Mr. Alderson, Mrs. Rummell (in chair) Mrs. Woodman, Mrs. Lounsbery.

No quorum - Bills allowed

Jan ——	160.00
L of Cong Card	19.54
Dale. Printing Co.	9.22
A Tack Mag	33.55
Moore, books	140.77
" Old bill	5.81

Discussion as to Mrs. Harvey for Childrens Dept. To be recommended to Mr. Laidley as one of our force @ 75¢ an hour.

Moved by Mrs. von Schlichtendal to get a new tub for plant - all in favor of it - $3.50

Report read - 140 books borrowed by Children Adults 2780. 167 books borrowed a day

(signed -)

H. C. Lounsbery
Sec.-pro tem

The regular meeting of the Board of Directors of the Charleston Public Library was held October 3 - 1921.

The secretary being absent the following is a copy of the notes made by Mrs. Lounsbery :-

October 3 - Board

Present Mr. Laidley in Chair
Mr. Jackson, Mr. Mathews, Mrs. Lounsbery
" Scott, Miss Staunton, Mr. Clay

As Mr. Alderson has left town, Mr. Brehmer Clay is elected in his place

Report read by Mrs. von Schlichtendal

Moved by Mr. Jackson, unanimously Mrs. von Schlichtendal given permission to go to Huntington to state meeting.

$3,600 budget for salaries & Discussion.

Miss Porter to give 6 hours instead of 4 hours. Her salary to be increased proportionately - beginning October 1st -

Mr. Scott to see about stoves - Filing cabinet to be purchased

Talk by Mrs. Harvey about Childrens reading.

Mr. Jackson wished a called meeting - when Mr. Laidley could be present - so as to let us know more definitely about the money we may expend. Over

Minutes made by Mrs. Lounsbery attached to

page 94

A meeting of the Board of [illegible]
the Charleston Public Library, was held
[illegible]-1921. The secretary being absent
[illegible] were [illegible]
[illegible]

A letter to be written to Mrs. Carruthers
A motion was made as follows;

The board feels that the secretary must be present at every meeting, and suggest that you inform them if this will be possible for you, as the work of the library is growing so rapidly The board greatly appreciates your past work, and it hopes you will continue

(Letter)

Oct 3-1921

At a meeting of the Board of Directors of the Charleston Public Library, a motion was made and unanimously carried, as follows:

This Board feels that the secretary must be present at every meeting and suggests that you inform them if this will be possible for you

The work of the library has been growing so rapidly and records should be accurately kept.

The Board greatly appreciates your past work, and is in hopes you may be able to continue in the same office!

(Signed) H. C. Lounsbery
Sec. pro tem

A special meeting of the Board of Directors of the Charleston Public Library was held Nov. 21-1921, the president in the chair, and the entire Board, consisting of eleven members, being present

According to the minutes of the meeting of November 14th 1921, the meeting was called for the express purpose of having the President "let us know more definitely about the money we may expend". The President made a statement which he desired to have written out before turning same over to the Secretary

On motion of Miss Stanton, Mr. Scott, Mr. Jackson and Mr. Clay, were appointed to confer with the Rotary Club as to the best means of handling the donations made by the Club to the Charleston Public Library.

On motion of Mr. Clay, the ~~Secretary~~ was instructed to express through the Charleston Gazette, the sincere thanks of the Board of Directors of the Charleston Public Library to the Rotary Club, for the large donations and valuable assistance offered recently to the Library.

On motion, it was agreed unanimously that the salaries of the workers in the Library should be limited to four hundred (400.00) per month.

On motion, Mrs. von Schlichtendal was made assistant Secretary. The meeting adjourned at 6:00 P. M.

Present Mr. Connell
Mr. Lindley " Mathews
Mrs. Goodman " Jackson
" Ruggles " Clay
Mrs. Dingus " Scott
Miss Stanton Mrs. Carruthers

The regular meeting of the Board of Directors of the Charleston Public Library, was held December 5, 1921, in the library rooms in the Red Cross building on Kanawha Street, the president in the Chair.

The principle topic of discussion was the advisability of the Board to get options on available lots in Charleston for the purpose of selecting therefrom a suitable library site.

It was the sense of the meeting that this need not be done by a committee appointed for this particular purpose, and the matter was dropped for the time being.

On motion of Mrs. Carothers, the president appointed a committee to appear before the Board of Education and get the opinions and advice of the Board of Education relative to ~~co~~operative plan whereby the Board of Directors of the Charleston Public Library and the Board of Education might work together to use the gift of money offered by Col. Humphreys and ~~and~~ others for a library building.

The following Committee was appointed to present the matter to the Board of Education

Mr. Clay
" Mathews
" Scott

An invitation from Mr. Laidley was extended to all of the members of

the Library Board to be present at the meeting.

On motion of Miss Stanton the bills for October and November were allowed.

Mr. Scott reported a collection of $82.00 for lights sold by him in March 1921 from the former Library ground on the corner of Kanawha & McFarland Streets.

The report of the Librarian was read, and on motion of Mr. Mathews, received, ordered filed and offered to the news papers.

At the special meeting held on Nov. 21-1921 the secretary was instructed to send a letter of thanks through the Gazette, to the Rotary Club, for its generous offer to the Library.

The following appeared in the Charleston Gazette, Nov. 25th - 1921, and except in minor points is like the article submitted to the paper.

"Rotary Club thanked for Aid to Library Association passes Resolutions expressing appreciation for Drive-Ending Donations.

Following the action of the members of the Rotary Club in making such donations as to assure Charleston of a public library in the near future, the Board of Directors of the Charleston Public Library Association have held a special meeting for the purpose of expressing their appreciation of the action of the donors. The entire membership of

eleven was present at the meeting of the board

The following resolutions were passed.

"Whereas the generous gifts of the members of the Rotary Club to the Charleston Public Library, of funds in excess of $100.000 (one hundred thousand) has been brought to the attention of the board, thus bringing to our beloved Capitol city the possibility of obtaining the finest library in the state, and

Whereas this board is so profoundly grateful for the generosity and public spirited benevolence of the several donors, that it desires to express publicly its appreciation thereof.

Therefore be it unanimously resolved that this board extends to the officers and members of the Rotary Club its thanks for its kindly interest and efforts in promoting the movement, and for this expression of generosity and does hereby express on behalf of the board and the entire community which it represents, the gratitude that such generous donations call forth and to assure the several donors that their names will be enrolled upon the walls of enduring fame and the pages of history of our city to stand for all time to come.

By order of the Board of Directors of the Charleston Public Library Association, A. J. Carruthers"

Present Mr. Laidley, Mrs. Lounsbery, Miss Stanton, Mr. Clay, Mr. Mathews, Mr. Connell, Mr. Scott, Mrs. Carruthers. Jas A Laidley

A meeting of the Board of Directors of the Charleston Public Library was held Jan. 17-19 instead of the first Monday in January, the regular meeting day.

The Committee appointed by the Board of Directors of the Charleston Public Library to represent the Board at a Conference of the Library Board and the Board of Education of the Charleston Independent School District, reported through the chairman, Mr. Buckner Clark as follows:—

Charleston, West Va
January 17-1922

To the Library Board:—

The undersigned Committee, heretofore appointed by this Board for the purpose of conferring with the Board of Education of Charleston Independent School District with reference to the ways and means of securing a site and building a public library, beg leave to report that it met with the Board of Education on the evening of December 20-1921, and submitted to the Board the following communication:

To The Board of Education,
City.
Gentlemen:-

Prompted by the large

Contributions recently made to the Library Fund, the Library Board appointed the undersigned a committee to confer with you with reference to the matter.

The Library Board and this committee deem it important that prompt action should be taken to coordinate and bring to fulfillment the efforts in behalf of a public library — otherwise the present efforts may result in nothing permanent.

To this end this committee submits the following suggestions for your consideration:

First. That formal recognition should be taken by this Board of the contributions made and the Board should by resolution express its willingness to accept and use for the acquisition of a library site and the construction of a public library, all private contributions made for that purpose, provided a sufficient amount is obtained.

Second. That a committee be appointed from this Board and the Library Board, of which Mr. Laidley shall be Chairman, for the purpose of conferring with the committees appointed by other organizations, coordinating their efforts and supervising the raising of funds for a library.

Third. That such committee be authorized, when in their judgment the raising of funds has sufficiently progressed,

to purchase a site for a library, which purchase must, however, be first approved by this Board.

Fourth, That such committee shall report to this Board from time to time of the result of their labors.

Respectfully yours

(Signed)

Buckner Clay,
Addison M. Scott
Wm Burdette Mathews"

After a full discussion of the matter, the Board of Education adopted the following resolution:

Resolved (1) That the Board of Education of the Charleston Independent School District desires to cooperate with the Library Board and the other organizations of the city for the purpose of securing an adequate and well equipped public library in the city, and to such end this Board is willing to accept such private contributions as may be made for such purposes and to use and expend the same for the purpose of acquiring a suitable library site, erecting a building thereon and equipping and maintaining the same.

(2) That the Library Committee of this Board is hereby authorized and requested to confer and cooperate with the Library Board and other organizations of the city for the purpose of receiving subscriptions and taking such other action from time to time as may be advisable in order to promote the acquiring of such Library.

(3) That when sufficient funds shall accumulate and become available either from public contributions or from other sources, this Board will undertake the acquiring of a site and the erection and equipment and maintenance of a Library building; such Public Library when so erected to be conducted and maintained by this Board."

In addition to the members of the Committee, there were present at such meeting mostly the members of the Library Board.

Respectfully submitted.

(Signed)

Buckner Clay
Addison M. Scott
N. B. Mathews

On motion of Mr. Jackson the report of the Committee was accepted and ordered spread upon the minutes.

This being a special meeting and

regular meeting having been held in January, no bills were presented and no report from the Librarian was made.

Present:

Mr. Laidley
" Scott
Mrs. Rummell
Miss Stanyton
Mr. Mathews
Mrs. Tomlinson
Mr. Connell
" Jackson
" Clay
Mrs. Carruthers

There was no meeting in February 1922

The regular monthly meeting of the Board of Directors of the Charleston Public Library was held March 6, 1922 in the library rooms, Red Cross building on Kanawha Street, the president in the Chair.

Minutes of the three meetings immediately preceding, were read and approved.

An informal report of the correspondence between Mr. Laidley and Col. A. J. Humphreys, was made by Mr. Laidley, relative to the contribution offered to the library by Col. Humphreys

A committee consisting of Mrs. Lounsbery, Miss Stanton and Mrs. von Rathlechtendal was appointed by the president to look into the present financial standing of the library and report on same to the Board.

On motion of Mrs. Carruthers, Mr. W. B. Mathews was requested to revise the history of the library printed in 1913, bring the history to the present date and have it printed

Present: Mr. Laidley Mrs. Lounsbery
Mrs. Workman Mr. Mathews
Miss Stanton Mrs. Carruthers

The regular meeting of the Board of Directors of the Charleston Public Library, was held April 3, 1922 in the Library rooms, Red Cross Building, Kanawha Street, the president in the Chair.

Minutes of the meeting of March 6, 1922 were read and approved.

Mrs. Carruthers resignation as secretary of the Board was offered by her, and on motion of Mr. Clay was accepted. A rising vote of thanks for services rendered was tendered the out-going secretary. On motion of Mr. Clay, Mrs. Ora Schlichtendal was made secretary of the Board.

On motion of Mrs Carruthers it was agreed that the Library should be closed for the present on Sunday afternoon.

To the Committee on Finance, consisting of Mrs. Lounsbery, Miss Staunton and Mrs von Schlichtendal, Mr. Clay's name was added. The duty of this committee is to ascertain the amount of available funds for balance of fiscal year, and the cost of running the Library during that time. Also to take such action as may be necessary to keep the expenditures within the revenue.

Present = Mr. Laidley, Mrs. Woodman, Mrs. Lounsbery, Mrs. Runyeell, Mrs. Cla
Mrs. Carruthers